

Contact: Chief Executive
Telephone: (01524) 582011
Fax: (01524) 582161
Minicom: (01524) 582175
E-mail: MCullinan@lancaster.gov.uk
Our reference: CE/STM/UB48
Your reference:

CHIEF EXECUTIVE

Chairman of Council Business Committee

Town Hall
Dalton Square
Lancaster
LA1 1PJ

DX 63531

10th August 2007

Dear Councillor,

URGENT BUSINESS – STANDARDS COMMITTEE APPOINTMENT

I am writing to consult and obtain your views in order to formally appoint the nomination from the Lancashire Association of Parish and Town Councils as the Parish member to serve on the Council's Standards Committee, in accordance with the Council's Urgent Business Procedure, details of which are set out within the attached report.

The urgency for this decision is so that this appointment can be formalised prior to the next meeting of Standards Committee and as quickly as possible to enable the appointed person to undergo some initial training in time for their first meeting, Members of the Business Committee have indicated that they would be happy for this to be undertaken through the urgent business procedure and advised electronically rather than call a special meeting for that purpose.

The recommendation is:

- (1) That Parish Councillor Margaret Davy be appointed to serve as the independent Parish representative member on the Council's Standards Committee with immediate effect.

I would be grateful if you could complete the attached slip, signifying whether you are in agreement with the recommendation or not, and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Sharon Marsh on 582096, or e-mail SMarsh@lancaster.gov.uk, with your decision.

Yours sincerely,

CHIEF EXECUTIVE

Mark Cullinan – Chief Executive

URGENT BUSINESS – STANDARDS COMMITTEE APPOINTMENT

Councillor Consultation

*I am/~~am not~~ (***please delete as appropriate**) in agreement with the recommendation:

That Parish Councillor Margaret Davy be appointed to serve as the independent Parish representative member on the Council's Standards Committee with immediate effect.

Signed: Councillor Susan Bray-----

Name: Susan Bray-----

Position Held: Chairman of Council Business Committee-----

Dated: 15th August 2007-----

Chief Executive Decision

*I agree/~~do not agree~~ (***please delete as appropriate**) to exercise my delegated authority and approve:

That Parish Councillor Margaret Davy be appointed to serve as the independent Parish representative member on the Council's Standards Committee with immediate effect.

Signed: Roger Muckle on behalf of Mark Cullinan-----
Chief Executive

Dated: 15th August 2007-----

Please return to: Sharon Marsh,
Democratic Services,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ

Ref: UB48